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Sudarė Ina Gujienė
Vilnius Gediminas Technical University is a modern high school with significant educational and research achievements. We tried to find our own way among other European educational institutions and today Vilnius Gediminas Technical University welcomes everybody who is eager and has ability to study here. Thus, we are realising the idea written into the coat of arms of the university: „sapere aude” (strive for wisdom). We hope that cooperating with us you will enjoy good results.

VILNIUS GEDIMINAS TECHNICAL UNIVERSITY

HANDBOOK FOR INTERNATIONAL STUDENTS

The handbook includes the information about Vilnius Gediminas Technical University and gives short explanation about admission requirements, application procedure, tuition and other fees, facilities and etc.
Welcome abroad

Pursuing studies abroad is always a challenge and an adventure at the same time. It is an experience that may have a determining impact on the student’s professional life and career as well as in their friendships and in general, the human relations they develop and expand.

In today’s knowledge-based society there is a strong trend of students spending study periods at foreign universities in order to improve their knowledge and gain new experience and information.

Studying abroad presents multifarious challenges. In the global competition young people’s future prospects are enhanced by studying abroad as the working environment is becoming increasingly international and companies demand intercultural skills and competence. This guide is intended to arouse your interest in pursuing undergraduate or graduate (Bachelor’s and Master’s as well as PhD) studies at Vilnius Gediminas Technical University.

**Vilnius Gediminas Technical University (VGTU)** is one of the two technical universities in Lithuania and the only one in the capital city. Although a young institution, the University of Vilnius is becoming to receive an international reputation in engineering education and research. In order to organise studies in foreign languages, International Studies Centre (ISC) was established at VGTU in 1992. Over 400 undergraduate students from Lithuania and foreign countries study at the Centre since 1992/93.

All degree programmes offered at VGTU fit into the International Standard Classification of Education (ISCED). On 11 April of 1997 in Lisbon Lithuania signed “Convention on Recognition of Qualifications concerning higher education in the European region”.

**Vilnius Gediminas Technical University** is delighted to welcome students from over the world to study and become highly valued students of our University.

Birutė Tamulaitienė
Director of International Studies Centre
Basic facts about Lithuania

Lithuania

Lithuania’s name was first mentioned in records in 1009 A.D. During the period 1236–1263, Duke Mindaugas united the Lithuanian ethnic lands and established the state of Lithuania.

The Republic of Lithuania lies on the eastern coast of the Baltic Sea. Lithuania is located in the geographical centre of Europe. As the National Geographic Institute of France confirmed in 1989, the geographic centre of Europe lies just 24 kilometres northwest of Vilnius.

The latest important dates in Lithuanian history:

29 March, 2004 – full membership in NATO,
1 May, 2004 – full membership in European Union.
21 December, 2007 – Schengen Agreement implemented for overland borders and seaports.

Surface area: 65 300 sq. km. Language: the State language is Lithuanian
Population: up to 3.55 million (urban residents make two-thirds of the population) Currency: National currency is the Lithuanian Litas (LTL). It is pegged to the Euro at the exchange rate of EUR 1 = LTL 3.4528.
Capital: Vilnius, 555 613 inhabitants Form of Government: Parliamentary democracy
Major cities: Kaunas, Klaipėda

Climate: Transitional between maritime and continental. Mild summers (average temperature +20°C), cold winters (average temperature -5°C)
Local Time: Lithuania is in Central European Time Zone: GMT + 2 hours
Capital City – Vilnius

Vilnius (pop. 555.6 thousand), the capital of Lithuania, is the largest and one of the oldest cities of the country. Its name was first mentioned in 1323 in the letters of the Lithuanian Grand Duke Gediminas inviting craftsmen, merchants and monks from Western Europe to come and stay here. In 1387, after Lithuania adopted Christianity, the city was awarded the Magdeburg Rights, i.e. self-governing.

Vilnius lies 250 km inland from the Baltic Sea on the banks of the Neris river, in the south- east of Lithuania. The Old Town, historical centre of Vilnius, is one of the largest in Eastern Europe, rather poetic and neglected, with the most valuable historic and cultural heritage concentration. Although Vilnius is often called a baroque city, here you will find some buildings of gothic, renaissance and other styles. The Old Town of Vilnius was inscribed in the UNESCO World Heritage List in 1994. The capital of Lithuania is one of the largest cultural, scientific and industrial centres of the Baltic States. Vilnius was forming as a centre of tolerance where people of various nationalities settled and lived in harmony.
Vilnius Gediminas Technical University

The Institution of Higher Technical Education in Vilnius was founded in 1956 as the Department of Kaunas Polytechnical Institute. In 1969 it was reorganized into Vilnius Civil Engineering Institute and acquired the status and the title of Vilnius Technical University in 1990. It was renamed as Vilnius Gediminas Technical University in 1997.

Vilnius Gediminas Technical University comprises 9 faculties: Environmental Engineering, Architecture, Electronics, Fundamental Sciences, Mechanics, Civil Engineering, Transport Engineering, Business Management, Creative Industries and Antanas Gustaitis Aviation Institute. There is also an Institute of Humanities, Department of Strategic Research, International Study Centre, Centre for Continuing Education, University library, Computer Centre, 10 research institutes, 19 research laboratories, 60 departments, publishing office “Technika”, recreational facilities, cafes, canteens, clubs, etc. VGTU hostel for foreign students is located in the university campus. University accommodation is guaranteed to 100% of foreign students.

The highest decision-making body is the University Council and the Senate. The University is governed by the Rector assisted by four Vice-Rectors, the Chancellor and 10 Directors of administrative subdivisions.

Up to 13000 students are studying for Bachelor’s, Master’s and Doctor’s degrees. The annual admission is around 3300 students.
Vilnius Gediminas Technical University model of studies

NON-DEGREE STUDIES

- Bridge courses
  (ECTS 30-120 credits)

- University Studies for college graduates
  Bachelor
  (ECTS 90-150 credits)

- Integrated studies
  Master of second cycle studies in university
  (ECTS 300-330 credits)

- Qualification of higher non-university education
  Professional Bachelor

DEGREE STUDIES

- First cycle (undergraduate) university studies
  Bachelor
  (ECTS 240 kredits)

- Second cycle (graduate) university studies
  Master
  (ECTS 90-120 credits)

- Doctoral studies
  Doctor
  4 years

- Practical activities
- Practical activities
- Practical activities
- Practical activities

Secondary education
International Studies Centre

The centre was established in 1992 in order to organize and coordinate the academic programmes for participants from foreign countries at VGTU. The ISC, as commonly known among the students, is the focal point for all overseas, degree students. It provides admission information, orientation programmes, career guidance, academic assistance, and continuous administrative, moral, and social support to all degree international students through their study programmes at VGTU.

Over 400 undergraduate students from Lithuania and foreign countries (Azerbaijan, Turkey, China, Georgia, Peru, India, Kazakhstan, Kirgizstan, Moldova, Ukraine, Russia, Byelorussia, Israel, Latvia, Italia, Portugal, Colombia and Lebanon) are studying at International Studies Centre.

Studies at the University are organized in three levels:

**First level**  
Bachelor’s degree courses (duration: 4 years, total number of 240 ECTS credits);

**Second level**  
Master’s degree courses (duration: 1.5-2 years, total number of 90-120 ECTS credits);

**Third level**  
Doctoral studies (up to 4 years).

Studies at International Studies Centre are organized in English language.

Contact persons:

Manager Ina Gujiene

Manager Dovile Jodenyte
Degree programmes

Bachelor’s Degree

<table>
<thead>
<tr>
<th>Study programme</th>
<th>Qualification degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Energetics</td>
<td>Bachelor of Energy Engineering</td>
</tr>
<tr>
<td>Information Systems Engineering</td>
<td>Bachelor of Informatics Engineering</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>Bachelor of Mechanical Engineering</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>Bachelor of Civil Engineering</td>
</tr>
<tr>
<td>Business Management</td>
<td>Bachelor of Business</td>
</tr>
<tr>
<td>Architecture</td>
<td>Bachelor of Architecture</td>
</tr>
<tr>
<td>Transport Engineering Economics and Management</td>
<td>Bachelor of Bachelor of Transport and Logistics</td>
</tr>
<tr>
<td>Engineering Informatics</td>
<td>Bachelor of Informatics</td>
</tr>
<tr>
<td>Creative Industries</td>
<td>Bachelor of Communication</td>
</tr>
</tbody>
</table>

In order to help future Bachelor’s students to develop basic skills necessary to successfully pursue engineering studies, Pre-engineering courses are arranged. Pre-engineering courses programme offers intensive instruction in mathematics, physics, computing and technical drawing. Pre-engineering courses are scheduled for Spring semester, if at least 10 students request for such courses.
Master’s Degree

Various specializations in the mentioned programmes are offered for Master’s degree:

- Architecture;
- Environmental Management and Clean Production;
- Industrial Engineering and Innovation Management;
- Business Management;
- Electrical Energetics Systems Engineering;
- Information Technologies;
- International Business (distance learning);
- Real Estate Management (distance learning, joint degree).

Note: Other specializations on the individual work base are available.
Postgraduate Studies

The University provides PhD programmes in the following fields of research:

**Humanities:**
History and Theory of Arts (Sculpture and Architecture)

**Social Sciences:**
Management and Administration
Economics

**Technological Sciences:**
Electrical and Electronic Engineering
Civil Engineering
Transport Engineering
Informatics Engineering
Materials Engineering

Postgraduate programmes are based on individual work and are combined with course work and research.
Schedule of academic year

The academic year is divided into two semesters: Fall and Spring. The 16 week semesters are followed by a 4 week examination period. The Fall and Spring semesters start at the beginning of September and February respectively.

The University is closed during Christmas holidays and for a week in February before the Spring semester.

University study schedule

<table>
<thead>
<tr>
<th>Stage</th>
<th>Duration in weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn semester</td>
<td>16</td>
</tr>
<tr>
<td>Christmas holidays</td>
<td>1...1.5</td>
</tr>
<tr>
<td>Autumn session</td>
<td>14</td>
</tr>
<tr>
<td>Winter holidays</td>
<td>1</td>
</tr>
<tr>
<td>Spring semester</td>
<td>16</td>
</tr>
<tr>
<td>Spring session</td>
<td>4</td>
</tr>
<tr>
<td>Summer holidays</td>
<td>9.....9.5</td>
</tr>
<tr>
<td>Practice</td>
<td>1.....4</td>
</tr>
</tbody>
</table>
Credit system

The main study planning unit is a study modulus. The study modulus is a teaching subject or its part, which is taught during one semester. Measurement unit of a study volume is a credit. One full academic year equals to 60 ECTS credits and one semester equals to 30 ECTS credits. The study modulus can be obligatory or chosen from offered modules or as a free choice. Moreover, every study programme includes 2-3 obligatory summer practices. Every semester obligatory or chosen sets of study modulus are determinate in the study programmes.

Grading system

During the semester a student must do the tasks that are foreseen in a modulus programme of the subject: homework counting and diagram works, tests, summaries, pass mid-semester exams, do and defend laboratory works and course projects. Only after having accounted for all foreseen tasks, a student is allowed to have a final exam. The final grade combines the intermediate assessment grade with the final exam grade and possibly class attendance.

Examinations are offered in written form and final exams may be retaken.
Vilnius Gediminas Technical University uses the following grading system – numerical scale from 10 (excellent) to 1 (very poor). 10 is the highest possible score and 5 is the lowest passing score. 4 and lower indicates failure.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Excellent</td>
</tr>
<tr>
<td>9</td>
<td>Very good</td>
</tr>
<tr>
<td>8</td>
<td>Good</td>
</tr>
<tr>
<td>7</td>
<td>Highly satisfactory</td>
</tr>
<tr>
<td>6</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>5</td>
<td>Sufficient</td>
</tr>
<tr>
<td>4 and below</td>
<td>Fail</td>
</tr>
</tbody>
</table>

Exchange programmes

VGTU participates in ERASMUS/Lifelong Learning programme and has over 280 bilateral agreements in total. VGTU has established additional 106 cooperation agreements around the globe, ranging from the EU and Eastern Europe to North America, South America and Asia.

Students with good results and no academic and financial debts can participate in ERASMUS or other exchange programmes from the second year of studies.
Admission requirements

Admission Requirements for B.Sc. programmes

- Secondary School Graduation Certificate with good results, particularly in Mathematics, Physics, and English. Applications must be accompanied by notarised English translations of all transcripts. Unofficial copies are not accepted;
- Good English language proficiency;
- No entrance examinations for foreigners are needed (except for Architecture programme).

Admission Requirements for M.Sc. programmes

- B.Sc. degree or its equivalent (official transcripts required);
- Good English language proficiency;
- No entrance examinations for foreigners are needed.

Admission Requirements for Ph.D. programmes

- M.Sc. degree or its equivalent (official transcripts required);
- Achievement of good results in research and list of research projects.
  Scientist recommendations;
- Acceptance by the Dean’s Office of the chosen faculty.
Application procedures

Completed application form must be presented to the International Studies Centre, by August 15.

Applications can not be processed unless they include all the following:

- Completed application form (available in internet);
- Certificate of education (Secondary/ Undergraduate degree, etc) including grades;
- Curriculum Vitae;
- English proficiency certificate;
- Medical certificate (including AIDS test);
- Four photos;
- A copy of passport;
- Application fee of 100 EUR (non-refundable);
- Certificate from a foreign bank and notarized letter of guarantee from parents/sponsors along with a document about their financial abilities.

Note: Legalized and notarized English translation are required for all Education documents. Legalization is necessary to allow documents issued in one country to be accepted and used by institutions of other countries.
Legalization procedures:

Education documents shall be legalized in the Consular Department of the Ministry of Foreign Affairs on diplomatic mission or consular post of the country having issued the documents mentioned.

Then education documents shall be legalized in diplomatic mission or consular post of the Republic of Lithuania or in the Consular Department of the Ministry of Foreign Affairs of the Republic of Lithuania.

Apostille is also used to certify documents (except passports) which are not issued in Lithuania so they can be accepted by Lithuanian institutions.

Apostilles are affixed by Competent Authorities designated by the government of a state which is party to the convention. A list of the countries adhering to the 1961 Hague Convention Concerning Abolition of Legalisation Requirements of Documents Issued in Foreign Countries of these authorities is maintained by the Hague Conference on Private International Law. (http://www.urm.lt/index.php?1477805600)
Fees

Application fee

All applicants will attract a EUR 100 non-refundable application fee. The fee must accompany the application. The fee can be paid with a Bank draft (international cheque) or by International money transfer to Vilnius Gediminas Technical University.

Registration fee

Registration fee EUR 200 is paid with the first tuition fee after receiving the official letter of admission.

Tuition fee

Tuition fees are charged to all students, however the level of the fee and whether deferral or government loans are available depends on the student’s citizenship, residency status, unit load, and the level of the programme enrolled in (undergraduate/postgraduate). All non-EU countries first year students are sent an invoice of one year tuition fee prior of visa procedure.

Continuing students the tuition fees pay before the beginning of a semester (term) and the payment must be in the University’s bank account before September 15 (Fall semester) and February 15 (Spring semester).

The following tuition fees are set for one academic year:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s degree programme</td>
<td>3500 EUR</td>
</tr>
<tr>
<td>Master’s degree programme</td>
<td>3900 EUR</td>
</tr>
<tr>
<td>PhD programme</td>
<td>2260-4576 EUR</td>
</tr>
<tr>
<td>Pre-engineering programme</td>
<td>1500 EUR</td>
</tr>
</tbody>
</table>
All payments can be made to the Vilnius Gediminas Technical University account:

**US dollars currency account**

- **Bank’s name:** SEB Bankas AB, Vilnius, Gedimino pr. 12, LT-01103 Vilnius
- **Address:** Gedimino pr. 12, LT-01103 Vilnius
- **Code:** SWIFT: CBVI LT 2X
- **Corresponding bank:** At Bankers Trust Company, New York, SWIFT: BKTR US 33
- **To whom:** Vilnius Gediminas Technical University
- **Account No.** LT76704406000317763

**Euros currency account**

- **Bank’s name:** SEB Bankas AB, Vilnius, Gedimino pr. 12, LT-01103 Vilnius
- **Address:** Gedimino pr. 12, LT-01103 Vilnius
- **Code:** SWIFT: CBVI LT 2X
- **Corresponding bank:** At Dresdner Bank, Frankfurt, SWIFT: DRES DE FF
- **To whom:** Vilnius Gediminas Technical University
- **Account No.** LT76704406000317763

**Refund policy for international student fees**

If a student’s visa application is denied, a full refund of tuition fees will be made. Evidence of denial is required.
Money When You Arrive

Students have to open a bank account in Vilnius with the sufficient sum in it (approx. 1400 EUR for 1 year). The bank statement from the bank is required.

All expenses related to extension of visa, copying literature, re-examination, and medical services are the responsibility of the student.

The Lithuanian visa is available in Lithuanian Embassies in:

Azerbaijan, Argentina, Austria, Belgium, Belorussia, Canada, China, Czech R, Denmark, Egypt, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, India, Israel, Japan, Kazakhstan, Latvia, Moldova, Netherlands, Norway, Poland, Portugal, Romania, Russia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, USA.

Immigration regulations & visa requirements

Official acceptance of the student is confirmed by “Letter of Invitation” which consists from two packages of documents: documents for National visa and papers for Temporary Resident Permit and includes:

- Two letters from VGTU,
- Rector’s Order for student’s acceptance at VGTU,
- Student’s status certificate.
These documents are prepared within **10** days by ISC and sent to the applicant.

Lithuanian visa is obtained at any nearest Lithuanian Embassy or Consulate by submitting the following documents:

- Letter of invitation,
- Passport & its copy,
- Four photos,
- Health insurance,
- Statement of applicant’s incomes (bank receipt applicant’s or his/her sponsor account),
- Notarized commitment of the sponsor to support student during his/her studies in Lithuania,
- Application form (to be filled in Embassy).

According to the rules of Lithuanian Migration Department the procedure of making the special visa costs **150 EUR**. Lithuanian special visa procedure takes approximately 3 weeks. Having received the confirmation that the visa is ready from Embassy or Consulate the applicant has to take it in Lithuanian Embassy.

**Note:** English translations are required for all written documents.
Accommodation, living expenses

Students can choose either to live in the University hostel or to rent an apartment in the city. The University reserves rooms for foreign students at the student’s hostel where two-bed and single-bed rooms with a separate kitchen and a bathroom are available. The hostel is located on the University campus, just 10 minutes walk from the University. Monthly rent payment ranges from 110 EUR to 200 EUR and depends on living conditions. The deposit is 120 EUR, if student has not caused any damage it will be repaid when leaving.

Each room is furnished with two beds, two dressers one closet, one desk, one table and two chairs and each kitchen is furnished with a sink, refrigerator, electric cooker and cupboards. A blanket, pillow, pillowcase, sheet and towel are provided for each student. Bedding is changed every ten days, but can be changed more often by request. An optional room cleaning service is available every day except Saturday and Sunday.

The tap water is potable, and the building has central heating which generally operates from mid-October until early-April. Free wireless internet is available throughout the building which can be accessed from personal computers.

Meals are not included in the rent. Students can prepare their own meals in the common kitchens.

There is a cafe, market “IKI” and laundromat close by. Residents can contact the receptionist with any facility related problems such electricity, water and locking issues.

The dormitory is locked at night and only residents are allowed to enter and/or be in the dormitory after 11:00 pm.

Student Dormitory Rules

Submit to legal requirements of the administrator, guard and other dormitory staff;
Uphold the rental contract;
Keep the premises and shared spaces clean and orderly
Use power and water sparingly;
Show passes to guard upon entry;
Pay for any damaged property prior to departure;
Take responsibility for conduct of all guests and pay for any property damaged by guests;
Return all dormitory property including key and furnishings prior to departure;
Honor the designated quiet hours from 11:00 pm – 7:00 am
Allow the administrator to enter the room for inspection.

Note: Deposit fee must be paid within 3 days of arrival.
It is prohibited to:
Host overnight guests;
Move to a different room;
Move dormitory property to a different room without the administrator’s permission;
Smoke;
Possess or use alcoholic drinks, narcotic or psychotropic substances;
Change door locks.

Potential penalties for violating the rules:
A written warning by Administration of the University;
Expulsion from the dormitory.

Work in Lithuania
The students who intend to work in the Republic of Lithuania must obtain a permit (Work permit) in the Labor Market. The students can work up to 20 hours per week after the first year at VGTU.

Address of student’s hostel:
Administrator: Donatas Jodenis
Facilities

Students are provided with laboratory, library, computing, sports, and cultural facilities available at the University. University canteens and cafeterias offer comparatively cheap meals of good quality. Food expenses are approximately 300 EUR/month.

Public transport

There is a convenient public transportation system in Vilnius consisting of busses, trolleybusses and mini busses. Students have 80% discount for monthly tickets which are sold in kiosk.

Other information

Time: In Lithuania we use the European time and the European system of expressing time (say 13.00 instead of 1 p.m.).

Electricity: The electric current is 220 V.

Banks: There are ten commercial banks, branches of two foreign banks, and representative offices of four foreign banks currently operating in Lithuania.

Information Hotline: 118.

Emergency Telephone Number: 112. Dial this number from all public telephone networks anywhere in Lithuania. Calls to this number are free of charge at any time of the day, from any service provider, mobile or fixed line.

Greeting: labas rytas (in the morning), laba diena (during the day), labas vakaras (in the evening), sveiki (informal).

Bidding Farewell: viso gero, likite sveiki, iki pasimatymo, sudie.

Expressing gratitude: ačiū
Students from foreign countries have studied at the ISC since 1992.